

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD ELECTRONICALLY VIA ZOOM MEETING
APRIL 20, 2021 AT 6:00 P.M.**

PRESENT:

MayorJim Benedict
Deputy MayorAngela Duncan
CouncillorBud Love
CouncillorJudy Valiquette
CouncillorDaryl Weber
CAOKathy Skwarchuk

CALL TO ORDER:

Mayor Benedict called the meeting to order at 6:02 P.M.

AGENDA ADDITIONS:

The CAO requested an addition to the agenda under new business:
15.e Petition – New Approved Development in Grasmere Glens.

#059-21

ADOPTION OF AGENDA:

MOVED BY Councillor Weber that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

CONFIDENTIAL – CLOSED MEETING SESSION:

No closed meeting session was held.

#060-21

ADOPTION OF PREVIOUS MINUTES:

MOVED BY Councillor Love that the minutes of the Regular Council Meeting of March 16, 2021 be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATIONS:

ALLEN LEE, DOYLE & COMPANY – PRESENTATION OF THE DRAFT 2020 FINANCIAL STATEMENTS (AGENDA ITEM 10.B):

The Auditor, Mr. Allen Lee of Doyle & Company presented and reviewed with Council the 2020 Audited Financial Statements. Mr. Lee gave a summary of the 2020 operating and capital income and expenditures as well as the unrestricted and restricted surplus and reserve accounts. Council thanked Mr. Allen Lee for attending the meeting and for his presentation of the financial statements.

#061-21

DRAFT AUDITED FINANCIAL STATEMENTS FOR DECEMBER 31, 2020:

MOVED BY Deputy Mayor Duncan that the draft Audited Financial Statements for December 31, 2020 be approved as presented and amended.

CARRIED UNANIMOUSLY

MICHELLE JONES & ELLEN MACCORMAC, COMMUNITY FUTURES YELLOWHEAD EAST:

Delegation was held later in the meeting.

SCOTT HENDRICKSON, SUNSPLASHED ADVENTURES – INTRODUCTION & PROPOSAL:

Richard Morrison, new management of Ecko Marine introduced himself to Council and gave a brief overview of their plans for Alberta Cycle/Ecko Marine, he expressed they are excited to be part of the community.

Scott Hendrickson met with Council to introduce Sunsplashed Adventures and to review a proposal submitted to open a rental centre on the main beach. The company is an outdoor adventure sports company specializing in power assisted equipment such as paddle boards, kayaks, mountain and cruiser style e-bikes.

Mayor Benedict thanked Richard Morrison and Scott Hendrickson for attending the meeting and advised we look forward to further discussion and working together.

PUBLIC HEARINGS: None.

#062-21

MUNICIPAL PLANNING COMMISSION MEETING:

MOVED BY Mayor Benedict that the meeting adjourn to hold a Municipal Planning Commission Meeting at 6:34 P.M.

CARRIED UNANIMOUSLY

MEETING RECONVENED:

Mayor Benedict reconvened the meeting at 6:48 P.M.

MICHELLE JONES & ELLEN MACCORMAC, COMMUNITY FUTURES YELLOWHEAD EAST – CFYE ANNUAL REPORT:

Michelle Jones & Ellen Maccormac of Community Futures Yellowhead East met with Council to present the CFYE Annual Report, as well Michelle gave a brief review of the Lemonade Day Partnership Opportunity and the Business Vitalization Improvement Loan Program.

Mayor Benedict thanked Michelle Jones and Ellen Maccormac for their presentation.

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OLD BUSINESS & CAO REPORT ACTION LIST:

The CAO reviewed the CAO Report Action list.

#063-21 FEDERATION OF CANADIAN MUNICIPALITIES – MUNICIPAL ASSET MANAGEMENT PROGRAM (MAMP):
MOVED BY Deputy Mayor Duncan that Council approves the following resolution;
Be it resolved that Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for an Infrastructure Assessment – Asset Evaluation & Planning Project.
Be therefore resolved that Alberta Beach commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:
Activity 1 Inspection of Municipal Infrastructure
Activity 2 Update 10 Year Capital Plan
Be it further resolved that Alberta Beach commits \$5,600.00 from its budget toward the costs of this initiative.

CARRIED UNANIMOUSLY

#064-21 MOVED BY Councillor Weber that the CAO Report Action List be accepted for information.
CARRIED UNANIMOUSLY

FINANCIAL REPORTS:

#065-21 FINANCIAL REPORT OF MARCH 31, 2021:
MOVED BY Councillor Weber that the Financial Report of March 31, 2021 be accepted as presented.
CARRIED UNANIMOUSLY

DRAFT AUDITED 2020 FINANCIAL STATEMENTS;
The draft Audited Financial Statements for December 31, 2020 was approved under delegations above.

BYLAWS & POLICIES: None.

COUNCIL, COMMITTEES & STAFF REPORTS:

DEPUTY MAYOR DUNCAN:

Deputy Mayor Duncan reviewed and submitted reports on the following meetings:
Alberta Beach Ag Society Agliplex Operations Committee meeting of March 25, 2021.
FCSS Committee ongoing.
Lake Isle & Lac Ste. Anne Water Quality meetings of March 23, 2021.
Trivillage Regional Sewer Services Commission meeting of March 18 and April 8, 2021.
Meeting with Development Officer of April 12, 2021.
Meeting with Alberta Beach Ag Society of April 12, 2021.

COUNCILLOR VALIQUETTE:

Councillor Valiquette reviewed and submitted reports on the following meetings:
Alberta Beach Library Board meeting of April 13, 2021.

COUNCILLOR WEBER:

Councillor Weber reviewed and submitted reports on the following meetings:
Community Futures Yellowhead East meeting of April 15, 2021.
Lac Ste. Anne Foundation meeting of March 24, 2021.
Partners in Progress meeting of April 13, 2021.
1 Watershed Action Group meeting of April 9, 2021.

COUNCILLOR LOVE:

Councillor Love reviewed and submitted reports on the following meetings:
Alberta Beach Campground Advisory Committee meeting of April 9, 2021.
Highway 43 East Waste Commission meeting of April 19, 2021.
Alberta Beach Public Works Advisory Committee meeting of March 24, 2021.

#066-21 DISPOSAL OF SURPLUS MATERIAL AND EQUIPMENT:
MOVED BY Councillor Love that Council authorize the Alberta Beach Public Works Advisory Committee to approve the disposal of surplus material and equipment.

CARRIED UNANIMOUSLY

MAYOR BENEDICT:

Mayor Benedict reviewed and submitted reports on the following meetings:
Alberta Beach Campground Advisory Committee meeting of April 9, 2021.
Alberta Beach Public Works Advisory Committee meeting of March 24, 2021.
Trivillage Regional Sewer Services Commission meeting of March 18 and April 8, 2021.
Parkland RCMP meeting of March 17, 2021.
Alberta Municipal Affairs meeting of March 18, 2021.

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DEVELOPMENT PERMIT REPORT:

A report on the 2021 Development Permits issued to date was distributed for information.

#067-21

MOVED BY Councillor Weber that the Council, committee and staff reports be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA HEALTH SERVICES – COVID-19 COMMUNITY UPDATES:

Covid-19 Community Updates of March 15, 22, 29, April 5 and 12, 2021 was received from Alberta Health Services.

ALBERTA HEALTH EMERGENCY OPERATIONS – COVID-19 MUNICIPALITY UPDATES:

Covid-19 Municipality Updates of March 24, 30 and April 7, 2021 was received from Alberta Health Emergency Operations Centre.

ALBERTA MUNICIPAL AFFAIRS – MUNICIPAL GOVERNANCE DURING COVID-19:

Municipal Governance during Covid-19 of February 19 and March 5, 2021 was received from Alberta Municipal Affairs.

ALBERTA MUNICIPAL AFFAIRS – ACP GRANT – TOWN OF ONOWAY – PARTNERS IN PROGRESS MOVING FORWARD PROJECT:

A copy of the Alberta Municipal Affairs letter to the Town of Onoway was received advising on the approval of ACP funding in support of the Partners In Progress Moving Forward Project.

ALBERTA MUNICIPAL AFFAIRS – ACP GRANT APPLICATION FOR ALBERTA BEACH & AREA REGIONALIZATION STUDY:

A letter was received from Alberta Municipal Affairs to advise that the ACP Grant Application for an Alberta Beach & Area Regionalization Study was declined.

ALBERTA MUNICIPAL AFFAIRS – ACP GRANT FOR REVENUE & COST SHARING STUDY:

A letter was received from Alberta Municipal Affairs to advise on the approval of a time extension amendment to March 31, 2022 on the ACP Grant for the Revenue & Cost Sharing Study Project.

ALBERTA URBAN MUNICIPALITIES ASSOCIATION – AUMA'S CYBER SECURITY SERVICES:

Correspondence was received from Alberta Urban Municipalities Association regarding AUMA's Cyber Security Services developed to support Alberta communities.

ALBERTA URBAN MUNICIPALITIES ASSOCIATION – AMSC ENERGY NEWS:

The 2021 first edition of the AMSC Energy News was received from Alberta Urban Municipalities Association.

ALBERTA URBAN MUNICIPALITIES ASSOCIATION – AUMA / AMSC DIGEST OF APRIL 8, 2021:

The AUMA/AMSC Digest of April 8th was received from Alberta Urban Municipalities Association.

ALBERTA URBAN MUNICIPALITIES ASSOCIATION – 2021 PUBLIC RISK CONFERENCE REGISTRATION:

Correspondence was received from Alberta Urban Municipalities Association regarding the 2021 Public Risk Conference being held virtually May 3-7, 2021.

ALBERTA URBAN MUNICIPALITIES ASSOCIATION – AUMA / AMSC DIGEST OF APRIL 14, 2021:

The AUMA/AMSC Digest of April 14th was received from Alberta Urban Municipalities Association.

ALLAN THOMAS, FLYING COLORS MURAL & DESIGN – COMMUNITY MURALS:

An introductory letter was received from Allan Thomas of Flying Colors Mural & Design regarding hand painted community murals.

ACTION ON SMOKING & HEALTH CANADA – ASH MUNICIPAL UPDATE APRIL 2021:

An ASH municipal update of April 2021 was received from Action on Smoking & Health Canada.

ATCO GAS LTD. – ATCO NATURAL GAS FRANCHISE REVENUE FORECAST UPDATE:

A letter was received from ATCO Gas Ltd. regarding the ATCO natural gas franchise revenue forecast which outlines some rate change information which may affect the revenue forecast for 2021.

GATEWAY ASSOCIATION – MAYOR'S EVENT 2021:

Correspondence was received from Gateway Association regarding a virtual Mayor's Event 2021 themed Business Resiliency through Community & Inclusion being held May 14, 2021.

GOVERNMENT OF ALBERTA – 2021 STARS OF ALBERTA VOLUNTEER AWARDS:

A call for nominations was received from the Government of Alberta for the 2021 Stars of Alberta Volunteer Awards which recognize and honour the contributions of Alberta's volunteers.

LAC STE. ANNE EAST END BUS – NOTICE OF ANNUAL MEETING:

Notice of Annual Meeting was received from Lac Ste. Anne East End Bus being held April 21st, 2021.

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MAKADIFF SPORTS – COMMUNITY SPORT PARTICIPATION RESTART GRANT PROGRAM:
A news release and program guidelines was received from Makadiff Sports regarding the Community Sport Participation Restart Grant Program.

MINISTER RIC MCIVER, AB MUNICIPAL AFFAIRS – SUPPORTING ALBERTA BUSINESSES:
Correspondence was received from Honourable Ric McIver, Minister of Alberta Municipal Affairs requesting municipal Councils to continue to work together to remove barriers to economic renewal to support our citizens, communities and business sector and create employment opportunities for Albertans.

MUNICIPAL GOVERNMENT BOARD – LAND & PROPERTY RIGHTS TRIBUNAL FACT SHEET:
The Municipal Government Board forwarded a land & property rights tribunal fact sheet on the amalgamation of the Land Compensation Board, the Municipal Government Board, the New Home Buyer Protection Board and the Surface Rights Board.

NORTH SASKATCHEWAN WATERSHED ALLIANCE – IN STREAM NEWSLETTER:
The North Saskatchewan Watershed Alliance March 2021 In Stream Newsletter was received for information.

SAFE SIDEWALKS CANADA – INTRODUCTION TO SAFE SIDEWALKS CANADA:
An introduction to Safe Sidewalks Canada was received which provides municipal sidewalk risk management solutions.

SENATOR DOUG BLACK – SPRING NEWSLETTER:
A message and spring newsletter was received from Alberta Elected Senator Doug Black.

TVRSSC – LETTER TO LAC STE. ANNE COUNTY IN RESPONSE TO PRESS RELEASE:
The Trivillage Regional Sewage Services Commission forwarded a copy of their letter to Lac Ste. Anne County in response to their press release “County announces green infrastructure funding milestone”.

WILD REGIONAL WATER SERVICE COMMISSION – NOTICE OF ANNUAL MEETING:
Notice of the 2021 Annual General Meeting was received from WILD Regional Water Service Commission being held on April 24th, 2021.

TOWN OF MORINVILLE – LETTER TO AB MUNICIPAL AFFAIRS – SUPPORT FOR RCMP:
The Town of Morinville forwarded a copy of their letter to Alberta Municipal Affairs advising that their Council is not supportive of the Government of Alberta’s initiative to replace the RCMP.

#068-21 **MOVED BY** Councillor Love that the correspondence information items be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

#069-21 **ALBERTA PUBLIC WORKS ASSOCIATION – PUBLIC WORKS WEEK PROCLAMATION:**
MOVED BY Mayor Benedict that Council approve the proclamation from the Alberta Public Works Association to proclaim Public Works Week in Alberta Beach between May 16-22, 2021.
CARRIED UNANIMOUSLY

#070-21 **ALBERTA SENIORS & HOUSING – SENIORS WEEK PROCLAMATION:**
MOVED BY Councillor Weber that Council approve the proclamation for Seniors’ Week from June 7-13, 2021 in honour of the past, present and future contributions of the seniors of this community and throughout Alberta.
CARRIED UNANIMOUSLY

NEW BUSINESS:

#071-21 **ALBERTA HEALTH SERVICES – AMBULANCE STATION LEASE EXTENSION:**
MOVED BY Councillor Love that Council approve the third lease extension and amending agreement with Alberta Health Services for the Alberta Beach Ambulance Station as presented.
CARRIED UNANIMOUSLY

#072-21 **INNOVATIVE PLANNING & DEVELOPMENT SERVICES – RENEWAL CONTRACT PROPOSAL:**
MOVED BY Deputy Mayor Duncan that Council approve the renewal of the Development Officer Contract from Innovative Planning & Development Services with the optional service of planning support on a three (3) year term effective May 1, 2021.
CARRIED UNANIMOUSLY

#073-21 **DEVELOPMENT OFFICER REQUEST FOR DECISION – ENCROACHMENT OF GARBAGE & RECYCLE BINS (4705- 46 AVENUE):**
MOVED BY Deputy Mayor Duncan that Council give approval to the Development Authority for the preparation of an Encroachment Letter of Consent allowing the garbage and recycle bins to encroach onto the municipal road allowance (as sited) located at 4705 – 46 Avenue as per the conditions of the Development Officer.
CARRIED UNANIMOUSLY

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#074-21

SUBDIVISION AND DEVELOPMENT APPEAL BOARD – APPOINTMENT OF BOARD MEMBERS:
MOVED BY Councillor Valiquette that Council approve the appointment of board members appointed to the Subdivision and Development Appeal Board as follows; Jason Shewchuk, Gerald Stark, Rainbow Williams, John Roznicki, Jamie-Lee Kralej, and Denis Meier as Board Members and Cathy McCartney or Emily House as Clerk.

CARRIED UNANIMOUSLY

PETITION – NEW APPROVED DEVELOPMENT IN GRASMERE GLENNS:

The CAO reported a petition was received today regarding the new approved development in Grasmere Glens. Further that the petition states:

We the residents of Grasmere Glens in Alberta Beach have concerns regarding construction/setup of the approved new development of 5 lots with Sea Can/Shipping Container Homes, along with 3 lots having “Garden Suites” and the following are some of our concerns:

1. Aesthetics of the new homes – should fit with the type of homes on this block
2. Two dwellings on one lot – Garden Suite occupancy
3. Landscaping
4. Is the new constructions being sold by the developer or will they be rental units
5. Will permits be posted at each lot with the details of the builds.

The CAO advised that the MGA (section 222 to 226) sets out the requirements for petitions and within 45 days after the date on which a petition is filed, the CAO must make a declaration to the Council on whether the petition is sufficient or insufficient.

The CAO declared the petition insufficient for the following reasons:

Not all petitioners are electors of the municipality;

The petition is not signed by the required number of petitioners;

Not all pages of the petition contain the identical statement of the purpose of the petition;

The petition is missing signatures and one person has signed on behalf of another petitioner in 3 situations;

Not all petitioner’s street address or legal land description on which the petitioner lives is correct;

The petition contains no petitioner’s telephone number or email address;

The petition contains no witness signatures opposite of the petitioners signatures; and

The petition contains no affidavits of the petitioners.

QUESTION PERIOD:

A number of residents and property owners of Grasmere Glens subdivision having received a notice of proposed development letter from the Development Officer regarding the development of homes and garden suites constructed with shipping containers attended the meeting to follow up on their petition and to address their concerns regarding the development. A resident requested to obtain the reasons that the petition was insufficient as they plan to complete a new petition. The CAO advised she will email the reasons for determining the petition as insufficient however is unsure that a development permit can be petitioned and therefore will confirm with Alberta Municipal Affairs.

Some of the concerns of the development were as follows: unsure what is being developed; concerned that sea cans do not fit within the aesthetics of the neighbourhood; concerns regarding flat roofs with patios; concerns were also raised over garden suites; concerns that with garden suites it would be 10 dwellings on 5 lots which would create extra garbage bins, extra parking and high traffic.

The Development Officer advised that a development permit has been approved for a single family dwelling however the elevation/aesthetics plan has been refused, she is working with the developer on the aesthetics and will share the plans once the permit becomes public information. Further she reported that the development application is for a single family dwelling which is a permitted use under the Land Use Bylaw and that the garden suites are a permitted use as well. The Development Officer will contact the developer to express the neighbour’s concerns and ensure the development fits in the neighbourhood.

A question was brought forward on how the aesthetics is determined, it was suggested that more guidelines be set.

A concern came forward regarding 53 Street that the ditch and back alley needs repairs and that people are driving on her lawn, she was advised that public works will make repairs once the frost is out and to submit a request to be forwarded to public works.

ADJOURNMENT:

The meeting adjourned at 8:51 P.M.

Mayor – Jim Benedict

C.A.O. – Kathy Skwarchuk